



Timesheet Due Dates

Independent Consultants

All timesheets are due by 5:00 PM on the stated due date.

<u>PAY PERIOD</u>	<u>TIMESHEET DUE</u>
January 1-15	January 15
January 16-31	January 31
February 1-15	February 15
February 16-29	February 29
March 1-15	March 15
March 16-31	March 31
April 1-15	April 15
April 16-30	April 30
May 1-15	May 15
May 16-31	May 31
June 1-15	June 15
June 16-30	June 30
July 1-15	July 15
July 16-31	July 31
August 1-15	August 15
August 16-31	August 31
September 1-15	September 15
September 16-30	September 30
October 1-15	October 15
October 16-31	October 31
November 1-15	November 15
November 16-30	November 30
December 1-15	December 15
December 16-31	December 31

Invoices are paid 30 days from date of receipt of your invoice to TechProse.